

**Olney Mill Swim Club Board Meeting
July 7, 2016**

Attendance: Dave, Don, Monika, Christine, Dylan, Jennifer, Brodny, Malissa and Kevin were in attendance. Cindy Kindred, bookkeeper; Gina Woodward, Khristy K., and 2 other members were also in attendance.

Reporter	Item	Action to be taken	Action by whom
Jennifer and Malissa	<p>The crab feast is coming up soon and is sold out.</p> <p>It was decided to send a general email to remind the broader membership to (1) inform them that the crab feast is sold out and there will be no walk-ins and (2) remind them of upcoming social events. It would also again solicit members to run for the open seats on the pool board.</p> <p>The board discussed the issue that private parties of a certain size require having an additional lifeguard on-site. The pool loses money having to have the additional guard there. The board discussed passing the cost to the party holder.</p>	Generate a proposal re: party holder chipping in to cover cost of providing an additional guard	<p>Monika</p> <p>Malissa</p>
Kevin	<p>The board discussed the pool pump. It was leaking. Jeff from Georgetown will perform seal maintenance.</p> <p>The board discussed the various options presented regarding fixing the electrical capacity of the poolhouse/closet.</p> <p>It was proposed to have a refundable special assessment for the upcoming whitecoating needed for the pool. This would be a way to get an “upfront” loan from the membership, that would be refunded at a later date.</p>		
Christine and Jennifer	<p>There are 6 member families that still have balances due. There is no wait for members who are requesting a refund.</p> <p>The board discussed late fees and the issue of whether the percentages dictated in the bylaws result in fees that are too high, since the dues have increased since the bylaws were written. The board agreed that</p>		

	<p>the fees are not too high. The board agreed to take steps to make sure that members were more aware of the fees, by making due dates more prominent on next season's invoices and on the registration letter.</p>		
General	<p>The board agreed to delay until the August meeting a discussion of potential bylaw changes – one that would allow members a one-time membership waiver for a fee to hold their spot and another regarding in-season and pre-season cancellations. Don agreed to draft proposed bylaw language for these changes that we could use for the discussion.</p> <p>The board agreed to ask Greg Fury to shut down members' ability to use paypal to make payments from this point on in the season. Balances due must be paid by check.</p> <p>The issue was raised about providing swim tests to members and guests. The board discussed if a swim test should be required for children under a certain age. It was decided to leave it up to the guards whether a swim test is warranted. The provision of bracelets/bands was decided against as they can be shared between swimmers and/or not worn.</p> <p>It was reported that Jill provided the guards with some first aid refresher training to ensure their quick and correct response to members' needs going forward.</p>	Board members email Don ideas for draft language	Don
Dave	<p>The document detailing a timeline for all the activities that need to be handled by the board before, during, and after the season is still ongoing. It would serve as a handbook for the board and ease transitions between board members regarding the various board positions. A vendor list will also be put together and included.</p>	Ongoing - each position chair should develop their respective "chapter."	All board members