Home of the Barracudas

**Private Party Sign In List**

Prior to your event, please fill out the form below to include all the guests that will be attending so that they can sign in at the front desk. Before filling out this form, make sure:

1. You have submitted your online Party Request and payment: [Click here to complete a Party Request](https://broyhillcrest.membersplash.com/product/pavilion-reservation)
2. You have received a confirmation email from BCRC indicating your event has been approved
3. Your event is on the BCRC online calendar: [Click here to review the BCRC online calendar](http://www.broyhillcrestpool.org/events/)

Please enter the information below for each member or guest family that will be attending your event, add more lines as necessary. Email the completed form to our Party Coordinator at <pavilion@broyhillcrestpool.org> for confirmation/questions.

| **Event Date / Time** | | 01/01/21 | 4:30 – 6:30p | **Total Mbrs / Guests** | 20 | 10 |
| --- | --- | --- | --- | --- | --- | --- |
| **Any Notes  about Event?** | | e.g., We will be having a live tiger and fireworks to celebrate Suzie’s birthday  e.g., The Johnson family may be arriving right at the end or not at all | | | | |
| **Primary Member or Host Name** | | | | **Host Mobile Phone** | **Host Email** | |
|  | | | |  |  | |
| **Name of Member or Guest Family** | | | | **Number of Members** | **Number of Guests** | |
|  | e.g., Martins | | | 0 | 4 | |
|  | e.g., Wrens | | | 2 | 0 | |
|  | e.g., Robin Thrush | | | 0 | 1 | |
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